



**49th Session**  
**2018-19 Financial**  
**Report**

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# Organization Overview

The MSU Residence Halls Association (RHA) is the on-campus student government at Michigan State University. Representing more than 15,000 students, MSU RHA is the largest Residence Halls Association in the country. MSU RHA remains dedicated to improving the on-campus living experience and providing services to students including Campus Center Cinemas, RHA TV, RHA on Demand, and the Condom Connection.

# Organization Mission

The mission of the Residence Halls Association is to represent the residents of Michigan State University objectively and to provide a voice for the concerns of our residents. We strive to achieve this by assisting hall organizations with publicity, legislation, funding, and by providing valuable services and opportunities through our programs. Through these initiatives, RHA is committed to continuously improving the on-campus experience at Michigan State University.

# Notable Items & Events

## **Financial Adaptations**

### **Accounting Practices and Processing Improvements**

RHA continues to find improvements and ways to increase efficiency within their financial processes. This is done by updating internal purchasing forms and the RHA Business Procedures Manual as well as training RHA Leadership Team members and constituents. RHA's Chief Financial Officer, Director of Treasurers and Allocations, and Business Manager keep ongoing communication to ensure RHA and MSU Accounting Procedures are being followed.

### **Finance Training**

To improve student involvement and education with the RHA Financial Office, Finance Training was extensively overhauled and updated to meet the standards of the Business Manager, CFO, and DTA. Updates include examples, lists of commonly used vendors and step by step processes. Utilizing increased training material, improved training processes, and visitations from the Central Business Manager, Finance Training is substantially more beneficial to both the Constituent Governments as well as their students. Each constituency Advisor, President and Treasurer is required to complete an online training module through Desire 2 Learn and pass a quiz. This helps to ensure that our students understand how the financial process operates.

### **Conferences**

RHA sent a delegation to the National Association of College and University Residence Halls (NACURH) Conference that was held in Tempe, AZ in May 2018. RHA also sent a delegation to the Great Lakes Association of College and University Residence Halls (GLACURH) Regional Conference that was held in Rochester, MI in November 2018. In addition, a delegation was sent to the National Association for Campus Activities (NACA) Conference in June 2018. Other notable conferences attended by RHA delegations include the National Student Leadership Diversity Conference in Chicago in April 2019 and the Regional Business Conference at Michigan Technological University in March 2019. NACURH delegates brought back ideas and initiatives for their constituent

areas. They received professional development and networking opportunities with students from the US and Canada that also serve their residential populations. Through these conferences, RHA members practiced collaboration, team development, leadership skills and shared this new knowledge with RHA as a whole.

## **Health Promotions Sponsorship**

A total of \$23,000 was transferred to Olin Health Center to go towards the following:

- Nutrition and Spartan Body Pride
- Sexual Wellness
- Alcohol, Tobacco & other Drugs Awareness and Services
- Fitness & Mental Health
- Recovery Housing – Collegiate Recovery Community

## **Concerts & Special Events**

- **Transform Closet Kick Off**
  - Introduce the Transform Closet
- **Haunted Mayo**
  - West Circle
- **Cupcakes and Condoms**
  - Promotion of healthy sexual expression
- **Pumpkin Bash**
- **Yoga sessions at IM West**
- **Breaking Point – Spring and Fall**
  - Stress relief before final exams
  - Snacks and refreshments
  - Therapy dogs, giveaways, massages, games
- **Demetrius Harmon**
  - Mental illness, reflection, diversity, and identity
- **Health Promotion Sponsorship**
  - Condom Connection
  - Cold and flu packs
- **Create a Community of Caring**
  - POE workshop
  - Conversations revolving around consent, healthy relationships, LGBTQA+ community
- **Esme Blanco – Game of Thrones**
  - New Year, New Me
- **Ugly Sweater Party**
- **Silent Disco**
- **Quinn XCII – Spring Concert**
- **Black Love Gala**
- **Love and Unity End of Year Banquet**
- **Girls Night**
  - Celebrating women's history

<b>Budget Summary</b>		
<b>Beginning Balance</b>		
	Carryforward	\$ 257,654.73
	<b>Subtotal</b>	<b>257,654.73</b>
<b>Summer Expenditures</b>		
	General	175,030.00
	Payroll	28,550.00
	Constituent	8,598.01
	Reserve	32,639.49
	<b>Subtotal</b>	<b>244,817.50</b>
	<b>Surplus/Deficit</b>	<b>\$ 12,837.23</b>
<b>Revenues &amp; Balances</b>		
<b>Spring 2018</b>		
	General Carryforward	268,565.43
	Payroll Carryforward	(25,031.75)
	Constituent Carryforward	(18,518.44)
	Reserve Carryforward	32,639.49
	<b>Subtotal</b>	<b>257,654.73</b>
	<b>Balance Forward</b>	<b>\$ 257,654.73</b>
<b>General Account</b>		
<b>President</b>		
	RHA Staff Uniforms	2,000.00
	Discretionary	5,000.00
	<b>Subtotal</b>	<b>7,000.00</b>
<b>Vice President</b>		
	Team bonding retreats & materials	2,000.00
	GA Materials	1,000.00
	<b>Subtotal</b>	<b>3,000.00</b>
<b>Chief of Staff</b>		
	Travel Expenses	7,500.00
	Training	2,000.00
	Early Move-In	1,000.00
	Developmental Fund	500.00
	<b>Subtotal</b>	<b>11,000.00</b>
<b>Chief Financial Officer</b>		
	Past semester purchases	5,000.00
	<b>Subtotal</b>	<b>5,000.00</b>
<b>Chief Inclusion and Diversity Officer</b>		
	Student Social Justice Training	2,500.00
	Fall Caucus Leadership Training	2,000.00
	Spartan Remix Sponsorship	1,000.00
	Microaggressions Campaign	1,000.00

	<b>Subtotal</b>	<b>6,500.00</b>
<b>Director of Technology</b>		
	Monthly charges for tech services (phones)	1,500.00
	Tech Supplies	3,000.00
	<b>Subtotal</b>	<b>4,500.00</b>
<b>Director of Advertising &amp; Public Relations</b>		
	Diversitees	17,500.00
	Printed Materials	2,500.00
	Advertising (Social Media & State News)	2,500.00
	<b>Subtotal</b>	<b>22,500.00</b>
<b>Director of Special Events</b>		
	Event Expense	65,000.00
	Fall Carnival	9,000.00
	U-Fest	500.00
	Neighborhood Events	10,000.00
	<b>Subtotal</b>	<b>84,500.00</b>
<b>Director of Campus Center Cinemas</b>		
	Movie Royalties	5,000.00
	Outdoor Movie Event	3,000.00
	Projector Maintenance Fees	500.00
	Room Expenses	500.00
	Rewards Program	1,500.00
	Movie Promotion	2,500.00
	Movie Pass	100.00
	<b>Subtotal</b>	<b>13,000.00</b>
<b>Director of Health &amp; Safety</b>		
	Sexual Assault Awareness Program	10,000.00
	<b>Subtotal</b>	<b>10,000.00</b>
<b>Executive Secretary</b>		
	Office Supplies	1,500.00
	Office Water	300.00
	Printer fees	750.00
	<b>Subtotal</b>	<b>2,550.00</b>
<b>Communications Coordinator</b>		
	Conference Fees (NACURH & NACA)	5,000.00
	NACURH Affiliation	150.00
	NACA Affiliation	300.00
	<b>Subtotal</b>	<b>5,450.00</b>
<b>Account</b>		
	Service Fees	30.00
	<b>Subtotal</b>	<b>30.00</b>
<b>General Account Total</b>		<b>\$ 175,030.00</b>
<b>Payroll Account</b>		
<b>Payroll</b>		

	Executive Board	12,350.00
	Campus Center Cinemas	2,100.00
	Finance Office	1,100.00
	Business Manager	13,000.00
	<b>Subtotal</b>	<b>28,550.00</b>
<b>Account</b>		
	Service Fees	30.00
	<b>Subtotal</b>	<b>30.00</b>
	<b>Payroll Account Total</b>	<b>\$ 28,580.00</b>
<b>Constituent Account</b>		
<b>Tax Allocation</b>		
	Hall Governments	6,469.95
	LGBTCA Caucuses	1,049.03
	Black Caucuses	1,049.03
	<b>Subtotal</b>	<b>8,568.01</b>
<b>Account</b>		
	Service Fees	30.00
	<b>Subtotal</b>	<b>30.00</b>
	<b>Constituent Account Total</b>	<b>\$ 8,598.01</b>
<b>Reserve Account</b>		
<b>Account</b>		
	Reserve	30,000.00
	Service Fees	30.00
	<b>Subtotal</b>	<b>30,030.00</b>
	<b>Reserve Account Total</b>	<b>\$ 30,030.00</b>
<b>Glossary:</b>		
<b>General account:</b>		
Account for all general RHA expenses & activity		
<b>Constituent account:</b>		
Account for all constituent expenses & activity		
<b>Payroll account:</b>		
Account for all payroll for RHA team members.		
<b>Reserve account:</b>		
Account for emergency services.		
<b>Withholding</b>		
Amount calculated to account for Univeristy handled tax refunds.		
<b>Surplus</b>		
The standing when there is a greater amount of money than budgeted expenses.		
<b>Deficit</b>		
The standing when there is a greater amount of budgeted expenses than money.		
<b>Carryforward</b>		
The money that is not spent in the previous semester and is carried to this current semester.		



Fall 2018

<b>Budget Summary</b>	
<b>Beginning Balance</b>	
Balance Forward	\$ 570,184.05
<b>Subtotal</b>	<b>570,184.05</b>
<b>Fall Expenditures</b>	
General	310,839.38
Payroll	95,000.00
Constituent	81,431.94
Reserve	30,030.00
<b>Subtotal</b>	<b>517,301.32</b>
<b>Surplus/Deficit</b>	<b>\$ 52,882.74</b>

<b>Revenues &amp; Balances</b>	
<b>Summer 2018</b>	
General Ending Balance	78,560.16
Payroll Ending Balance	5,824.52
Constituent Ending Balance	97,004.37
Reserve Ending Balance	30,020.00
<b>Subtotal</b>	<b>211,409.05</b>
<b>Fall 2018</b>	
Tax Collection	358,775.00
<b>Subtotal</b>	<b>358,775.00</b>
<b>Balance Forward</b>	<b>\$ 570,184.05</b>

<b>General Account</b>	
<b>President</b>	
Cash for Change	25,000.00
Discretionary	10,000.00
<b>Subtotal</b>	<b>35,000.00</b>
<b>Vice President</b>	
Constituencies of the Month	1,200.00
GA Development/Training	1,500.00
Team Bonding Retreats & Activities	1,500.00
GA Materials	1,500.00
<b>Subtotal</b>	<b>5,700.00</b>
<b>Chief of Staff &amp; Director of Human Resources</b>	
Travel	2,500.00
Staff Development	1,500.00
Business Cards	200.00
<b>Subtotal</b>	<b>4,200.00</b>

**Chief Diversity & Inclusion Officer**

Caucus Support & Retreat	1,600.00
Transform Closet	1,600.00
Programs & Initiatives (workshops, events, etc.)	5,000.00
Conference Attendance Sponsorships	8,000.00
Student Organization Sponsorships	10,000.00
<b>Subtotal</b>	<b>26,200.00</b>

**Director of Technology**

Adobe Creative Cloud Suite	255.00
Technology/Equipment	6,000.00
<b>Subtotal</b>	<b>6,255.00</b>

**Director of Advertising & Public Relations**

Director of Advertising Supplies/Electronic Resource	500.00
Hootsuite	115.00
State News Advertising/Social Media	9,000.00
Social Media Contests	1,500.00
Promotional Items/SWAG	10,000.00
Extensive Spring Concert Promotions	2,000.00
<b>Subtotal</b>	<b>23,115.00</b>

**Director of Special Events**

Neighborhood Programming	7,500.00
Campus Programming	19,500.00
RHA Pop-Up Events	2,500.00
Campus Collaborations	2,100.00
<b>Subtotal</b>	<b>31,600.00</b>

**Director of Campus Center Cinemas**

Movie Royalties Company 1	30,000.00
Movie Royalties Company 2	5,000.00
Popcorn & Supplies	7,500.00
Promotions	3,500.00
Custodial & Reservation Fees	3,000.00
<b>Subtotal</b>	<b>49,000.00</b>

**RHA Television**

RHA TV On Demand	40,000.00
<b>Subtotal</b>	<b>40,000.00</b>

**Director of Health & Safety**

Olin Events & Initiatives	16,000.00
End of Semester Stress Relief Event	7,000.00
Sexual Assault Awareness Workshop/Programming	4,000.00
Sexual Health Education Event	1,000.00
Identity & Mental Health Speaker Event	8,000.00

<b>Subtotal</b>	<b>36,000.00</b>
<b>Executive Secretary</b>	
Office Supplies	3,000.00
Telephone Fees	300.00
Printer Fees	2,000.00
<b>Subtotal</b>	<b>5,300.00</b>
<b>Communications Coordinator</b>	
LeaderShape Program	10,000.00
Conference - GLACURH	3,500.00
Conference Apparel/Spirit	150.00
Dues/Affiliation	150.00
Philanthropy	500.00
<b>Subtotal</b>	<b>14,300.00</b>
<b>Committees</b>	
COB General Fund	20,000.00
COB Tangible Items Fund	5,000.00
Chair Discretionary	200.00
<b>Subtotal</b>	<b>25,200.00</b>
<b>Account</b>	
Service Fees	30.00
Withholding	8,969.38
<b>Subtotal</b>	<b>8,969.38</b>
<b>General Account Total</b>	<b>\$ 310,839.38</b>

<b>Payroll Account</b>	
<b>Payroll</b>	
Leadership	68,500.00
Campus Center Cinemas	10,000.00
Finance Staff	5,500.00
Business Manager	11,000.00
<b>Subtotal</b>	<b>95,000.00</b>
<b>Account</b>	
Service Fees	30.00
<b>Subtotal</b>	<b>30.00</b>
<b>Payroll Account Total</b>	<b>\$ 95,030.00</b>

<b>Constituent Account</b>	
<b>Tax Allocation</b>	
Hall Governments	60,560.75
LGBTQ+ Caucuses	10,490.25
Black Caucuses	10,350.94

<b>Subtotal</b>	<b>81,401.94</b>
<b>Account</b>	
Service Fees	30.00
<b>Subtotal</b>	<b>30.00</b>
<b>Constituent Account Total</b>	<b>\$ 81,431.94</b>

<b>Reserve Account</b>	
<b>Account</b>	
Reserve	30,000.00
Service Fees	30.00
<b>Subtotal</b>	<b>30,030.00</b>
<b>Reserve Account Total</b>	<b>\$ 30,030.00</b>

**Glossary:**

**General account:**

Account for all general RHA expenses & activity

**Constituent account:**

Account for all constituent expenses & activity

**Payroll account:**

Account for all payroll for RHA team members.

**Reserve account:**

Account for emergency services.

**Withholding**

Amount calculated to account for University handled tax refunds.

**Surplus**

The standing when there is a greater amount of money than budgeted expenses.

**Deficit**

The standing when there is a greater amount of budgeted expenses than money.

**Carryforward**

The money that is not spent in the previous semester and is carried to this current semester.

FALL 2018

Residence Hall	Original House Counts	HC as of 9/22	Hall Allocation	Pre-Budget Spent	Neighborhood	Black Caucus	LGBTA	125%	Year End	Allowed Carry Over	Recapture	Actual Carry Over	TOTAL
AKERS	1,166	1,105	4,972.50	-	East	828.75	828.75	6,215.63	682.32	1,243.13	-	682.32	5,654.82
ARMSTRONG	388	375	1,687.50	-	Brody	281.25	281.25	2,109.38	1,060.80	421.88	638.93	421.88	2,109.38
BAILEY	364	350	1,575.00	-	Brody	262.50	262.50	1,968.75	6.71	393.75	-	6.71	1,581.71
BRYAN	389	369	1,660.50	-	Brody	276.75	276.75	2,075.63	861.07	415.13	445.95	415.13	2,075.63
BUTTERFIELD	312	302	1,359.00	-	Brody	226.50	226.50	1,698.75	(622.56)	339.75	-	-	1,359.00
CAMPBELL	249	233	1,048.50	(41.73)	North	174.75	174.75	1,310.63	1,091.59	262.13	829.47	262.13	1,310.63
CASE	837	806	3,627.00	-	South	604.50	604.50	4,533.75	781.64	906.75	-	781.64	4,408.64
EMMONS	352	346	1,557.00	-	Brody	259.50	259.50	1,946.25	690.21	389.25	300.96	389.25	1,946.25
HOLDEN	1,057	1,024	4,608.00	-	South	768.00	768.00	5,760.00	1,127.31	1,152.00	-	1,127.31	5,735.31
HOLMES	1,176	1,109	4,990.50	-	East	831.75	831.75	6,238.13	1,579.62	1,247.63	332.00	1,247.63	6,238.13
HUBBARD	1,108	1,052	4,734.00	-	East	789.00	789.00	5,917.50	1,560.95	1,183.50	377.45	1,183.50	5,917.50
LONDON	254	246	1,107.00	(104.59)	North	184.50	184.50	1,383.75	1,316.25	276.75	1,039.50	276.75	1,383.75
MASON/ABBOT	592	566	2,547.00	-	North	424.50	424.50	3,183.75	456.43	636.75	-	456.43	3,003.43
MAYO	215	203	913.50	(79.48)	North	152.25	152.25	1,141.88	707.45	228.38	479.08	228.38	1,141.88
MCDONEL	998	962	4,329.00	-	River Trail	721.50	721.50	5,411.25	1,579.21	1,082.25	496.96	1,082.25	5,411.25
RATHER	351	343	1,543.50	-	Brody	257.25	257.25	1,929.38	528.21	385.88	142.34	385.88	1,929.38
SHAW	853	819	3,685.50	-	River Trail	614.25	614.25	4,606.88	2,396.82	921.38	1,475.45	921.38	4,606.88
SNYDER/PHILLIPS	626	607	2,731.50	-	North	455.25	455.25	3,414.38	755.37	682.88	72.50	682.88	3,414.38
VANHOUSEN	66	65	292.50	-	River Trail	48.75	48.75	365.63	5.54	73.13	-	5.54	298.04
WILLIAMS	176	167	751.50	(75.24)	North	125.25	125.25	939.38	1,001.25	187.88	813.38	187.88	939.38
WILSON	1,030	987	4,441.50	-	South	740.25	740.25	5,551.88	1,415.05	1,110.38	-	415.05	4,856.55
WONDERS	999	947	4,261.50	-	South	710.25	710.25	5,326.88	2,256.15	1,065.38	1,190.78	1,065.38	5,326.88
YAKELEY/GILCHRIST	429	402	1,809.00	(75.37)	North	301.50	301.50	2,261.25	146.94	452.25	-	146.94	1,955.94
UNIVERSITY VILLAGE	293	293	1,318.50	-	Brody	219.75	219.75	1,648.13	150.42	329.63	-	150.42	1,468.92
<b>GOV. TOTAL</b>	<b>14,280</b>	<b>13,678</b>	<b>\$ 61,551.00</b>			<b>\$ 10,258.50</b>	<b>\$ 10,258.50</b>	<b>\$ 76,938.75</b>	<b>\$ 20,534.75</b>	<b>\$ 15,387.75</b>	<b>\$ 8,634.70</b>	<b>\$ 12,522.61</b>	<b>\$ 74,073.61</b>

131.85

	Allocation		125%	YEAR END	Allowed Carryover	Recapture	Actual Carry Over	Grand Total	
SOUTH BLACK CAUCUS	2,823.00	-	South	3,528.75	2,521.31	705.75	1,815.56	705.75	3,528.75
EAST BLACK CAUCUS	2,449.50	-	East	3,061.88	2,653.57	612.38	2,041.20	612.38	3,061.88
UNITED BRODY BLACK CAUCUS	1,783.50	-	Brody	2,229.38	747.25	445.88	301.38	445.88	2,229.38
NORTH BLACK CAUCUS	1,818.00	(79.33)	North	2,272.50	467.70	454.50	13.20	454.50	2,272.50
RIVER TRAIL BLACK CAUCUS	1,384.50	-	River Trail	1,730.63	2,046.56	346.13	1,700.44	346.13	1,730.63
<b>BC TOTAL</b>	<b>\$ 10,258.50</b>			<b>\$ 12,823.13</b>	<b>\$ 8,436.39</b>	<b>\$ 2,564.63</b>	<b>\$ 5,871.77</b>	<b>\$ 2,564.63</b>	<b>\$ 12,823.13</b>

PRISM	2,823.00	-	South	3,528.75	2,406.78	705.75	1,701.03	705.75	3,528.75
SPECTRUM	2,449.50	-	East	3,061.88	543.85	612.38	-	543.85	2,993.35
LIGHT	1,783.50	-	Brody	2,229.38	1,518.54	445.88	1,072.67	445.88	2,229.38
PRIDE	1,818.00	-	North	2,272.50	1,227.19	454.50	772.69	454.50	2,272.50
RING	1,384.50	-	River Trail	1,730.63	2,985.94	346.13	2,639.82	346.13	1,730.63
<b>LBGTA Total</b>	<b>\$ 10,258.50</b>			<b>\$ 12,823.13</b>	<b>\$ 8,682.30</b>	<b>\$ 2,564.63</b>	<b>\$ 6,186.20</b>	<b>\$ 2,496.10</b>	<b>\$ 12,754.60</b>

<b>Super Total</b>	<b>\$ 82,068.00</b>			<b>\$ 102,585.00</b>	<b>\$ 37,653.44</b>	<b>\$ 20,517.00</b>	<b>\$ 20,692.67</b>	<b>\$ 17,583.34</b>	<b>\$ 99,651.34</b>
							ACCOUNT SERVICE FEES	\$ 30.00	
							CURRENT ACCOUNT BALANCE (as of 9/18/17)	\$ (12,689.24)	
							AMOUNT TO TRANSFER	\$ 112,340.58	

439.5

## Spring 2019

<b>Beginning Balance</b>	
Balance Forward	\$ 736,639.54
<b>Subtotal</b>	<b>736,639.54</b>
<b>Spring Expenditures</b>	
General	363,300.49
Payroll	86,500.00
Constituent	81,624.00
Reserve	30,030.00
<b>Subtotal</b>	<b>561,454.49</b>
<b>Surplus/Deficit</b>	<b>\$ 175,185.05</b>

<b>Revenues &amp; Balances</b>	
<b>Fall 2018</b>	
General Ending Balance	284,500.49
Payroll Ending Balance	19,479.70
Constituent Ending Balance	58,139.35
Reserve Ending Balance	30,020.00
<b>Subtotal</b>	<b>392,139.54</b>
<b>Spring 2019</b>	
Tax Collection	344,500.00
<b>Subtotal</b>	<b>344,500.00</b>
<b>Balance Forward</b>	<b>\$ 736,639.54</b>

<b>General Account</b>	
<b>President</b>	
Cash for Change	25,000.00
Discretionary	10,000.00
<b>Subtotal</b>	<b>35,000.00</b>
<b>Vice President</b>	
Constituencies of the Month	2,500.00
Team Bonding Retreats and Materials	1,500.00
GA Materials	1,600.00
<b>Subtotal</b>	<b>5,600.00</b>
<b>Chief of Staff &amp; Director of Human Resources</b>	
Stoles/Embroideries for Graduating RHA Leadership Members	400.00
Travel Expenses	10,000.00
Leadership Training	5,000.00
Enhance Leadership Community	300.00
<b>Subtotal</b>	<b>15,700.00</b>

**Chief Financial Officer**

N/A	-
<b>Subtotal</b>	<b>-</b>

**Chief Diversity & Inclusion Officer**

Transform Closet Inventory	500.00
CDRA Initiatives	3,000.00
Sponsorships	15,000.00
Programs and Initiatives	15,000.00
<b>Subtotal</b>	<b>33,500.00</b>

**Director of Technology**

Misc. Updates/Fixes for Potential Tech Issues	500.00
Windows 10 Pro Upgrade	199.99
New Office Monitors	3,000.00
<b>Subtotal</b>	<b>3,699.99</b>

**Director of Treasurers and Allocations**

N/A	-
<b>Subtotal</b>	<b>-</b>

**Director of Advertising & Public Relations**

State News Advertising	9,000.00
Social Media Contests	1,000.00
Promotional Items and Swag	10,000.00
Spring Concert	2,000.00
Podcast	1,000.00
<b>Subtotal</b>	<b>23,000.00</b>

**Director of Special Events**

Spring Concert	70,000.00
Neighborhood Olympics	5,000.00
Take Back the Night	2,500.00
Miscellaneous Campus Events	4,250.00
<b>Subtotal</b>	<b>81,750.00</b>

**Director of Campus Center Cinemas**

Swank Motion Pictures	30,000.00
Criterion Pictures	5,000.00
Popcorn and Supplies	2,500.00
Cleaning Services	10,000.00
<b>Subtotal</b>	<b>47,500.00</b>

**RHA Television**

RHA TV On Demand	40,000.00
<b>Subtotal</b>	<b>40,000.00</b>
<b>Director of Health &amp; Safety</b>	
Olin Health Promotion	9,000.00
Breaking Point	3,000.00
Women's Empowerment Event	1,500.00
Spring Break Safety	2,000.00
<b>Subtotal</b>	<b>15,500.00</b>
<b>Executive Secretary</b>	
Office Supplies	3,000.00
Telephone Fees	300.00
Printer Fees	2,000.00
<b>Subtotal</b>	<b>5,300.00</b>
<b>Communications Coordinator</b>	
LeaderShape Program	6,438.00
Mental Health Philanthropy	3,000.00
RHA Banquet: Love and Unity	6,000.00
Conference Fees	7,500.00
<b>Subtotal</b>	<b>22,938.00</b>
<b>Committees</b>	
COB General Fund	20,000.00
COB Tangible Items Fund	5,000.00
Chair Discretionary	200.00
<b>Subtotal</b>	<b>25,200.00</b>
<b>Account</b>	
Service Fees	30.00
Withholding	8,612.50
<b>Subtotal</b>	<b>8,612.50</b>
<b>General Account Total</b>	<b>\$ 363,300.49</b>

<b>Payroll Account</b>	
<b>Payroll</b>	
Leadership	54,500.00
Campus Center Cinemas	10,000.00
Finance Staff	11,000.00
Business Manager	11,000.00
<b>Subtotal</b>	<b>86,500.00</b>
<b>Account</b>	
Service Fees	30.00
<b>Subtotal</b>	<b>30.00</b>
<b>Payroll Account Total</b>	<b>\$ 86,530.00</b>



<b>Constituent Account</b>	
<b>Tax Allocation</b>	
Hall Governments	61,195.50
LGBTQ+ Caucuses	10,199.25
Black Caucuses	10,199.25
<b>Subtotal</b>	<b>81,594.00</b>
<b>Account</b>	
Service Fees	30.00
<b>Subtotal</b>	<b>30.00</b>
<b>Constituent Account Total</b>	<b>\$ 81,624.00</b>

<b>Reserve Account</b>	
<b>Account</b>	
Reserve	30,000.00
Service Fees	30.00
<b>Subtotal</b>	<b>30,030.00</b>
<b>Reserve Account Total</b>	<b>\$ 30,030.00</b>

**Glossary:**

**General account:**

Account for all general RHA expenses & activity

**Constituent account:**

Account for all constituent expenses & activity

**Payroll account:**

Account for all payroll for RHA team members.

**Reserve account:**

Account for emergency services.

**Withholding**

Amount calculated to account for Univeristy handled tax refunds.

**Surplus**

The standing when there is a greater amount of money than budgeted expenses.

**Deficit**

The standing when there is a greater amount of budgeted expenses than money.

**Carryforward**

The money that is not spent in the previous semester and is carried to this current semester.

**Spring 2019**

Residence Hall	House Count	Hall Allocation	Pre-Budget Spent	Neighborhood	Black			Year End	Allowed Carry		Actual Carry		TOTAL
					Caucus	LGBTQA	125%		Over	Recapture	Over		
AKERS	1,111	4,999.50	-	East	833.25	833.25	6,249.38	5,020.50	1,249.88	3,770.63	1,249.88	6,249.38	
ARMSTRONG	390	1,755.00	-	Brody	292.50	292.50	2,193.75	280.20	438.75	-	280.20	2,035.20	
BAILEY	369	1,660.50	-	Brody	276.75	276.75	2,075.63	1,121.64	415.13	706.52	415.13	2,075.63	
BRYAN	366	1,647.00	-	Brody	274.50	274.50	2,058.75	636.39	411.75	224.64	411.75	2,058.75	
BUTTERFIELD	316	1,422.00	-	Brody	237.00	237.00	1,777.50	1,440.00	355.50	1,084.50	355.50	1,777.50	
CAMPBELL	240	1,080.00	-	North	180.00	180.00	1,350.00	1,071.00	270.00	801.00	270.00	1,350.00	
CASE	817	3,676.50	-	South	612.75	612.75	4,595.63	1,458.56	919.13	539.44	919.13	4,595.63	
EMMONS	353	1,588.50	-	Brody	264.75	264.75	1,985.63	1,561.50	397.13	1,164.38	397.13	1,985.63	
HOLDEN	1,078	4,851.00	-	South	808.50	808.50	6,063.75	469.82	1,212.75	-	469.82	5,320.82	
HOLMES	1,140	5,130.00	-	East	855.00	855.00	6,412.50	1,359.05	1,282.50	76.55	1,282.50	6,412.50	
HUBBARD	1,018	4,581.00	-	East	763.50	763.50	5,726.25	2,407.74	1,145.25	1,262.49	1,145.25	5,726.25	
LANDON	223	1,003.50	-	North	167.25	167.25	1,254.38	1,017.00	250.88	766.13	250.88	1,254.38	
MASON/ABBOT	590	2,655.00	-	North	442.50	442.50	3,318.75	2,623.50	663.75	1,959.75	663.75	3,318.75	
MAYO	188	846.00	-	North	141.00	141.00	1,057.50	877.50	211.50	666.00	211.50	1,057.50	
MCDONEL	992	4,464.00	-	River Trail	744.00	744.00	5,580.00	2,229.51	1,116.00	1,113.51	1,116.00	5,580.00	
RATHER	349	1,570.50	-	Brody	261.75	261.75	1,963.13	1,570.50	392.63	1,177.88	392.63	1,963.13	
SHAW	782	3,519.00	-	River Trail	586.50	586.50	4,398.75	-	879.75	-	-	3,519.00	
SNYDER/PHILLIPS	611	2,749.50	-	North	458.25	458.25	3,436.88	2,616.49	687.38	1,929.12	687.38	3,436.88	
VANHOOSSEN	60	270.00	-	River Trail	45.00	45.00	337.50	27.74	67.50	-	27.74	297.74	
WILLIAMS	151	679.50	-	North	113.25	113.25	849.38	792.00	169.88	622.13	169.88	849.38	
WILSON	1,043	4,693.50	-	South	782.25	782.25	5,866.88	1,938.90	1,173.38	765.53	1,173.38	5,866.88	
WONDERS	980	4,410.00	-	South	735.00	735.00	5,512.50	1,242.22	1,102.50	139.72	1,102.50	5,512.50	
YAKELEY/GILCHRIST	432	1,944.00	-	North	324.00	324.00	2,430.00	1,907.36	486.00	1,421.36	486.00	2,430.00	
<b>GOV. TOTAL</b>	<b>13,599</b>	<b>\$ 61,195.50</b>			<b>#####</b>	<b>\$ 10,199.25</b>	<b>\$ 76,494.38</b>	<b>\$ 33,669.12</b>	<b>\$ 15,298.88</b>	<b>\$ 20,191.24</b>	<b>\$ 13,477.89</b>	<b>\$ 74,673.39</b>	

	Allocation			125%	YEAR END	Allowed Carryover	Recapture	Actual Carry Over	Grand Total
SOUTH BLACK CAUCUS	2,938.50	-	South	3,673.13	2,521.31	734.63	1,786.69	734.63	3,673.13
EAST BLACK CAUCUS	2,451.75	111.06	East	3,064.69	2,653.57	612.94	2,040.63	612.94	3,064.69
UNITED BRODY BLACK CAUCUS	1,607.25	-	Brody	2,009.06	747.25	401.81	345.44	401.81	2,009.06
NORTH BLACK CAUCUS	1,826.25	101.01	North	2,282.81	467.70	456.56	11.14	456.56	2,282.81
RIVER TRAIL BLACK CAUCUS	1,375.50	-	River Trail	1,719.38	2,046.56	343.88	1,702.69	343.88	1,719.38
<b>BC TOTAL</b>	<b>\$ 10,199.25</b>			<b>\$ 12,749.06</b>	<b>\$ 8,436.39</b>	<b>\$ 2,549.81</b>	<b>\$ 5,886.58</b>	<b>\$ 2,549.81</b>	<b>\$ 12,749.06</b>

PRISM	2,938.50	-	South	3,673.13	2,406.78	734.63	1,672.16	734.63	3,673.13
SPECTRUM	2,451.75	-	East	3,064.69	543.85	612.94	-	543.85	2,995.60
LIGHT	1,607.25	-	Brody	2,009.06	1,518.54	401.81	1,116.73	401.81	2,009.06
PRIDE	1,826.25	-	North	2,282.81	1,227.19	456.56	770.63	456.56	2,282.81
RING	1,375.50	-	River Trail	1,719.38	2,985.94	343.88	2,642.07	343.88	1,719.38
<b>LBGTA Total</b>	<b>\$ 10,199.25</b>			<b>\$ 12,749.06</b>	<b>\$ 8,682.30</b>	<b>\$ 2,549.81</b>	<b>\$ 6,201.58</b>	<b>\$ 2,480.73</b>	<b>\$ 12,679.98</b>

<b>Super Total</b>	<b>\$ 81,594.00</b>			<b>\$ 101,992.50</b>	<b>\$ 50,787.81</b>	<b>\$ 20,398.50</b>	<b>\$ 32,279.39</b>	<b>\$ 18,508.42</b>	<b>\$ 100,102.42</b>
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ACCOUNT SERVICE FEES  
CURRENT ACCOUNT BALANCE ()  
AMOUNT TO TRANSFER

0

## **Contact Information**

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